



Report of the Executive Committee (EC) Meeting
of the Board of Trustees of the Utah Transit Authority (UTA)
Monday, October 19, 2015
FrontLines Headquarters, 669 West 200 South, Salt Lake City, UT

Attending:

David Burton, Chair

Justin Allen, Stakeholder Relations Committee Chair

Charles Henderson, Planning and Development Committee Chair

Robert McKinley, Audit Committee Chair

Chris Sloan, Finance Committee Chair

Not in Attendance:

Chris Bleak, Vice Chair

Jeff Hawker, Operations Committee Chair

Chair Burton called the meeting to order at 12:08 p.m. with four committee members present. He then yielded the floor to Dave Goeres, UTA Chief Safety and Security Officer, for a brief safety message.

Finance Committee (FC)

Trustee Sloan indicated attendees at the FC meeting on October 14, 2015 had discussed:

1. August Performance Dashboard.
 - a. The August dashboard was reviewed. Chair Burton stated he would like to see the Investment per Rider (IPR) calculated with and without including fuel costs. A motion to forward the August performance dashboard to the board agenda was made by Trustee Sloan and seconded by Trustee McKinley. The motion carried by unanimous consent with three aye votes.

Audit Committee (AC)

Trustee McKinley indicated the AC had no items to forward to the board agenda.

Action Items.

1. Approval of September 14, 2015 Meeting Report.
 - a. A motion to approve the September 14, 2015 meeting report was made by Trustee Sloan and seconded by Trustee McKinley. The motion carried by unanimous consent.
2. R2015-10-01 Clarifying CEO-President-GM Titles and Ratifying Actions.
 - a. Jayme Blakesley, UTA General Counsel, explained the resolution. A motion to forward the resolution to the board agenda was made by Trustee Sloan and seconded by Trustee McKinley. The motion carried by unanimous consent.

Trustee McKinley requested that Steve Meyer, UTA Chief Development Officer, provide an update on the Provo-Orem bus rapid transit (BRT) project. Mr. Meyer then reviewed the current status of the project with the EC.

Trustee Henderson joined the meeting at 12:25 p.m.

Planning and Development Committee (PADC)

Trustee Henderson indicated attendees at the PADC meeting on October 14, 2015 had discussed:

1. R2015-10-02 Adopting of the Goals for 2016.
 - a. Trustee Henderson summarized the conversation on goals from the PADC meeting.
2. R2015-10-03 Submission of the Tentative 2016 Budget for Approval.
 - a. A motion to forward the R2015-10-02 Adopting of the Goals for 2016 and R2015-10-03 Submission of the Tentative 2016 Budget for approval to the board agenda noting that investment per rider goal will be finalized in January 2016 was made by Trustee Henderson and seconded by Trustee Sloan. The motion carried by unanimous consent with four aye votes.

Other Business.

1. Board Travel Approval Process Clarification.
 - a. Chair Burton requested a policy be produced regarding board travel for discussion at the next EC meeting. Mr. Blakesley recommended including language in the policy regarding trips that are that are paid for by others that may involve UTA business. A motion to accept this proposal was made by Trustee Sloan and seconded by Trustee Henderson. The motion carried by unanimous consent.
2. Executive Request Regarding Performance Bonus.
 - a. Chair Burton requested the letter written by executives and regional general managers to the board indicating their wish to forgo performance incentive payments be read during the President/CEO report at board meeting.

Stakeholder Relations Committee (SRC)

Trustee Allen indicated the SRC had no items to forward to the board agenda.

Operations Committee (OC)

No items from the OC were discussed.

Items for Consent.

1. Approval of September 23, 2015 Meeting Report.
2. August Performance Dashboards.
3. Approval of April 2, 2015 Special Meeting Report.

There were no objections and the consent items were deemed approved.

Closed Session.

Chair Burton indicated there were matters to be discussed in closed session relative to procurement and litigation matters. A motion to move into closed session was made by Trustee McKinley and seconded by Trustee Allen. The motion carried by unanimous consent and the EC moved into closed session at 12:45 p.m.

Open Session.

A motion to return to open session was made by Trustee Allen and seconded by Trustee Sloan. The motion carried by unanimous consent and the EC returned to open session at 1:54 p.m.

Action Taken Regarding Matters Discussed in Closed Session.

No action was taken regarding matters discussed in closed session.

Board Coordination.

No board coordination items were discussed.

Set Board Meeting Agenda.

The board agenda was set as outlined in the EC meeting.

Adjourn.

The meeting was adjourned at 1:54 p.m. by motion.

Transcribed by Cathie Griffiths
Assistant to the President/CEO
Utah Transit Authority
cgriffiths@rideuta.com
801.237.1945