



**Minutes of the Meeting
of the
Board of Trustees of the Utah Transit Authority (UTA)
held at UTA FrontLines Headquarters located at
669 West 200 South, Salt Lake City, Utah
April 24, 2019**

Board Members Present:

Carlton Christensen, Chair
Kent Millington

Board Members Excused/Not in Attendance: Beth Holbrook

Also attending were members of UTA staff, as well as interested citizens.

Call to Order, Opening Remarks, and Pledge of Allegiance. Chair Christensen welcomed attendees and called the meeting to order at 9:00 a.m. with two board members present. Following Chair Christensen's opening remarks, the board and meeting attendees recited the Pledge of Allegiance.

Safety First Minute. Chair Christensen yielded the floor to Sheldon Shaw, UTA Safety Manager, for a brief safety message.

Public Comment Period. No public comment was given.

Approval of April 17, 2019 Board Meeting Minutes. A motion to approve the April 17, 2019 Board Meeting Minutes was made by Trustee Millington and seconded by Chair Christensen. The motion carried unanimously.

Agency Report.

Outreach Plan for Main Street Rail Replacement. Steve Meyer, UTA Interim Executive Director, was joined by Eddy Cumins, UTA Chief Operating Officer, Greg Thorpe, UTA Project Manager III, and James Larson, UTA Public Relations Specialist. The team delivered a presentation on the outreach plan for the upcoming rail replacement on the TRAX alignment along Main Street at 150 South and 400 South. Pre-construction work is scheduled from April 15-May 3, 2019 and full construction is scheduled from May 4-June 2, 2019. Once full construction commences, work will be performed around the clock over a period of 24 days. The overall construction process, pre-construction and associated communications plans, and construction and associated communications plans for phases I-III were reviewed.

Discussion ensued. Questions on road closures, the possibility of condensing the project schedule, the schedule for distributing communications collaterals to riders, and employee platform volunteer efforts during the project were posed by the board and answered by staff. Chair Christensen suggested providing water to riders walking along the detour route.

Emergency Program Completion. Mr. Meyer recognized Amy Cornell-Titcomb, UTA Emergency Management Program Manager, for completion of the Center for Homeland Defense and Security Naval Postgraduate School Emergence Program.

Financial Report – March 2019. Bob Biles, UTA Chief Financial Officer, delivered the financial report for March 2019. Discussion ensued. Questions on accounting for leave time and transfers from expense to capital were posed by the board and answered by Mr. Biles.

Contracts and Pre-Procurements.

Revenue Contract Amendment: University of Utah Ed Pass. Monica Morton, UTA Fares Director, described the contract amendment, which eliminates annual increases of the base rate per user contemplated in the original contract and holds the rate constant for the remaining three years of the contract. One intention of the amendment is to maintain equitable pricing among the higher education institutions. Discussion ensued. It was clarified that the reduced contract amount referenced in the meeting packet is a projection.

A motion to approve the contract amendment as explained with an understanding that the dollar amount of the adjustment may change when actual user numbers become

available was made by Trustee Millington and seconded by Chair Christensen. The motion carried unanimously with aye votes from Trustee Millington and Chair Christensen.

Change Order: TIGER Phase 2 Amendment 7 – Tooele County Bike Lanes. Eddy Cumins, UTA Chief Operating Officer, was joined by Mary DeLoretto, UTA Capital Development Director. Mr. Cumins summarized the change order, which authorizes the construction of bike lanes in Tooele County. The bike lanes are one of 94 projects designated in the Transportation Investment Generating Economic Recovery (TIGER) program of projects. Discussion ensued. Questions on the location of the bike lanes and connections to new service being offered in August were posed by the board and answered by staff. Ms. DeLoretto committed to provide the board with an overview of the TIGER program in a future board meeting.

A motion to approve the contract amendment was made by Trustee Millington and seconded by Chair Christensen. The motion carried unanimously with aye votes from Trustee Millington and Chair Christensen.

Pre-Procurement: Bond Underwriting. Mr. Meyer spoke about the agency's intent to secure a five-year contract with a pool of bond underwriters. Discussion ensued. Questions on determining which underwriter(s) to use for a given bond issue and agency requirements with the state bonding commission were posed by the board and answered by Mr. Meyer.

Other Business.

Next Meeting. The next meeting of the board will be on Wednesday, May 1, 2019 at 9:00 a.m.

Adjournment. The meeting was adjourned at 9:52 a.m. by motion.

Transcribed by Cathie Griffiths
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This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials, audio, or video located at <https://www.utah.gov/pmn/sitemap/notice/529553.html> for entire content.

This document along with the digital recording constitute the official minutes of this meeting.