

# UTA Board of Trustees Meeting

January 23, 2019



# Call to Order and Opening Remarks



# Pledge of Allegiance



# Safety First Minute



# Alert Today Alive Tomorrow



U T A   
SAFETY & SECURITY

January 2019



# Public Comment Period



# Public Comment Guidelines

- Each comment will be limited to two minutes per citizen or five minutes per group representative
- No handouts allowed



**Approval of  
January 16, 2019  
Board Meeting Minutes**





# Recommended Action (by acclamation)

Motion to approve



# Agency Report



# **R2019-01-04 Revising Executive Limitations**

## **Policy No. 2.2.4 – Transit-Oriented Development**

UTAH TRANSIT AUTHORITY



TOD

STRATEGIC PLAN  
&  
POLICY REVISIONS

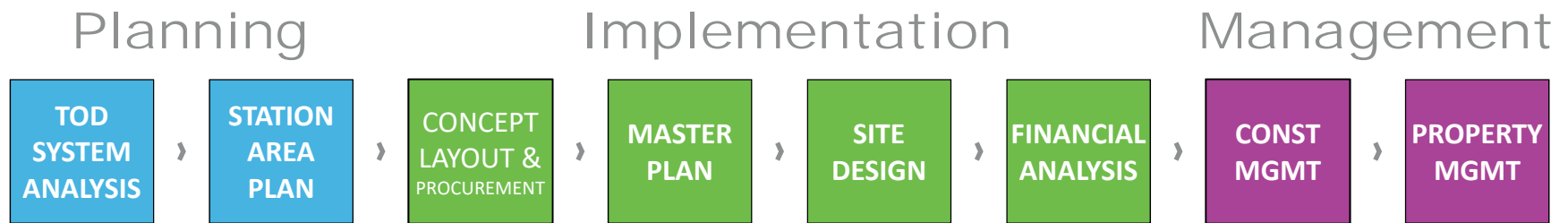
# Context

## 2018 Legislation & Organizational Changes

- Board of Trustees approves contracts and overall property acquisitions and dispositions for transit-oriented development.  
Must consult with local advisory board.
- Local advisory board reviewing, approving, and recommending final adoption by the board of trustees of any plan for a transit-oriented development where a large public transit district is involved.

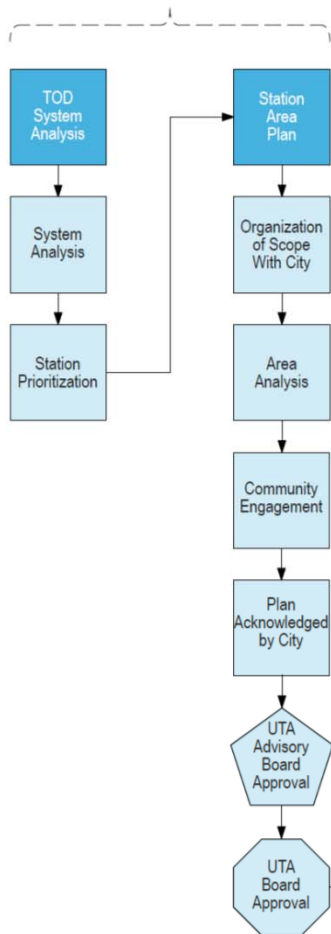


# Processes & Procedures

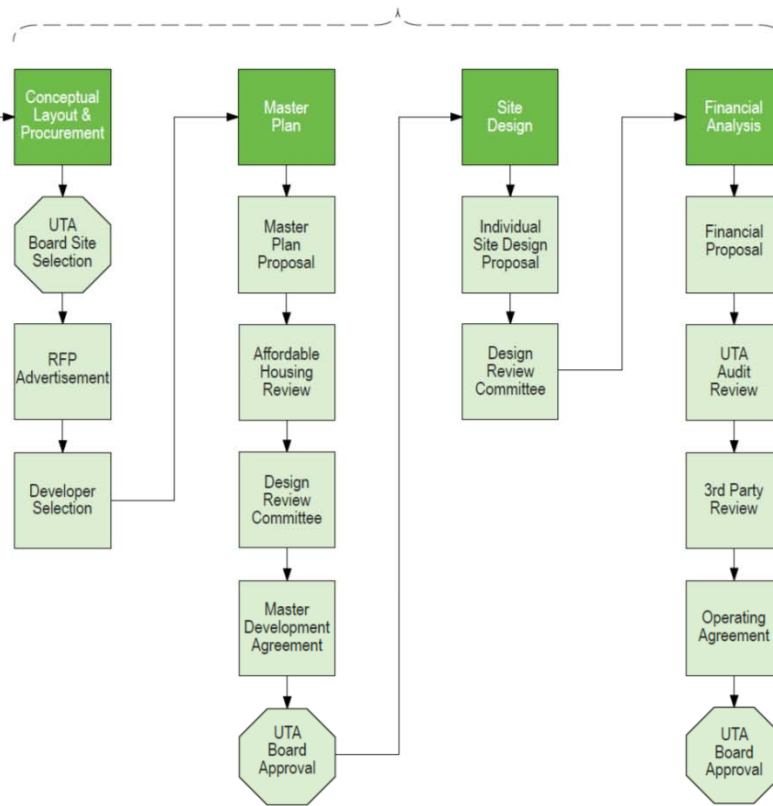


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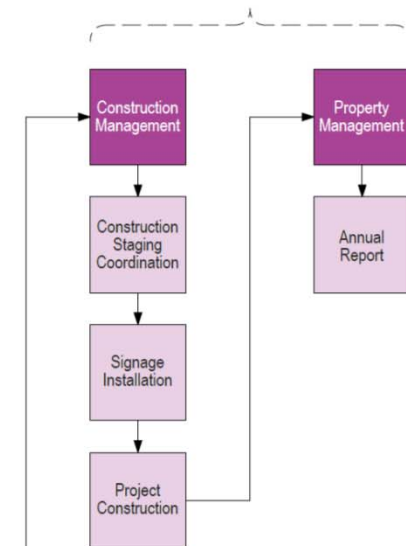
## Planning



## Implementation

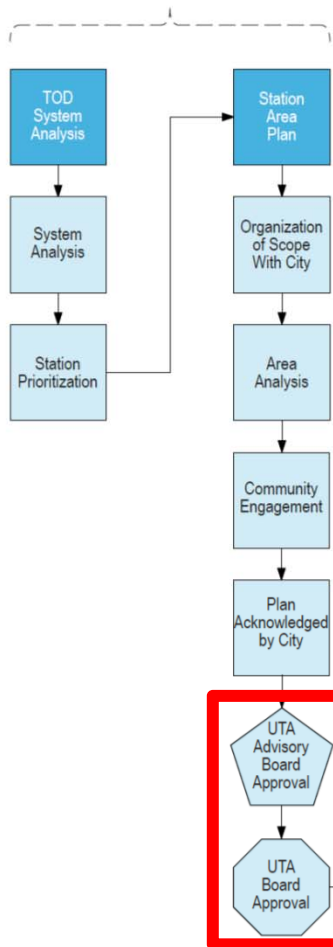


## Management

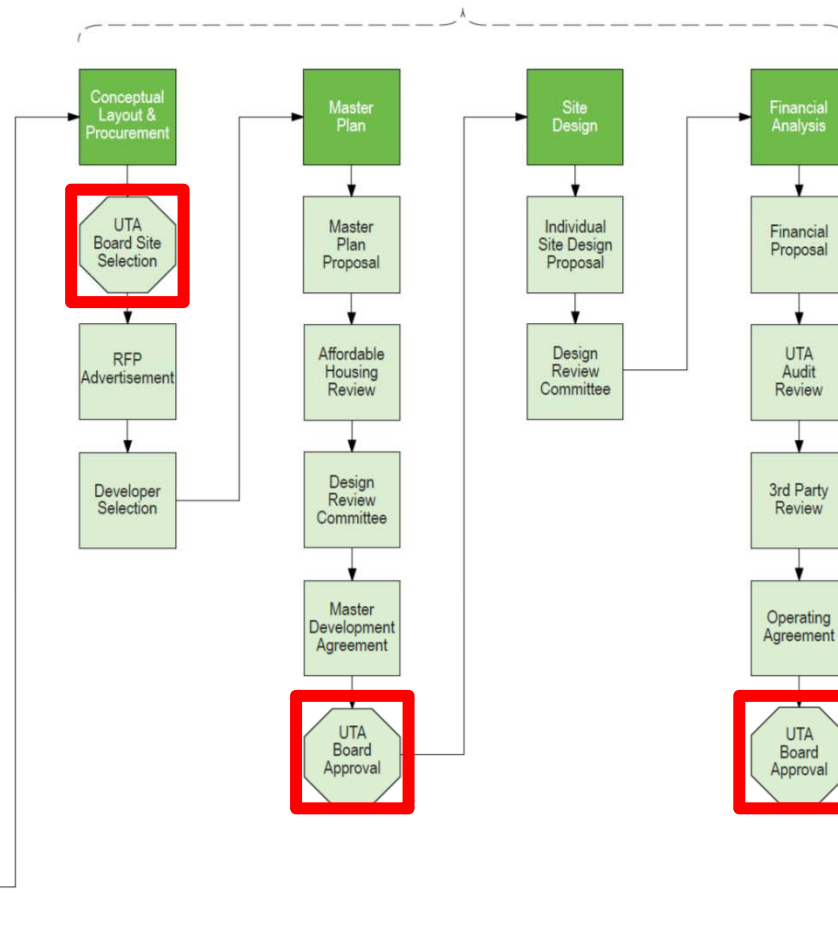


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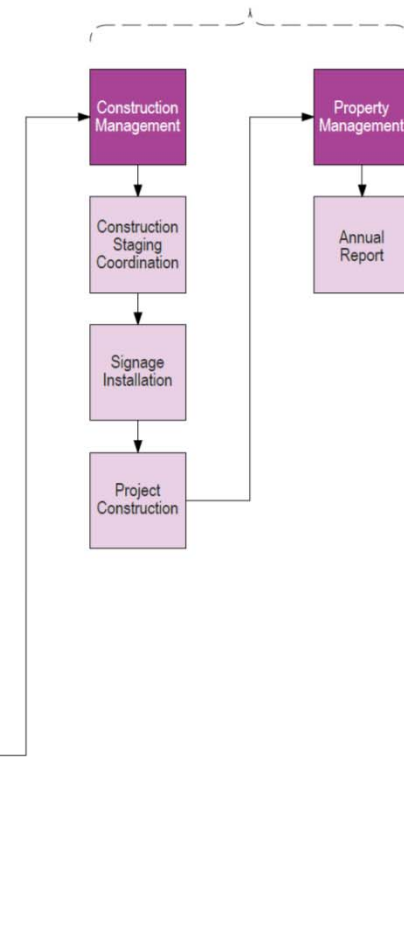
## Planning



## Implementation



## Management

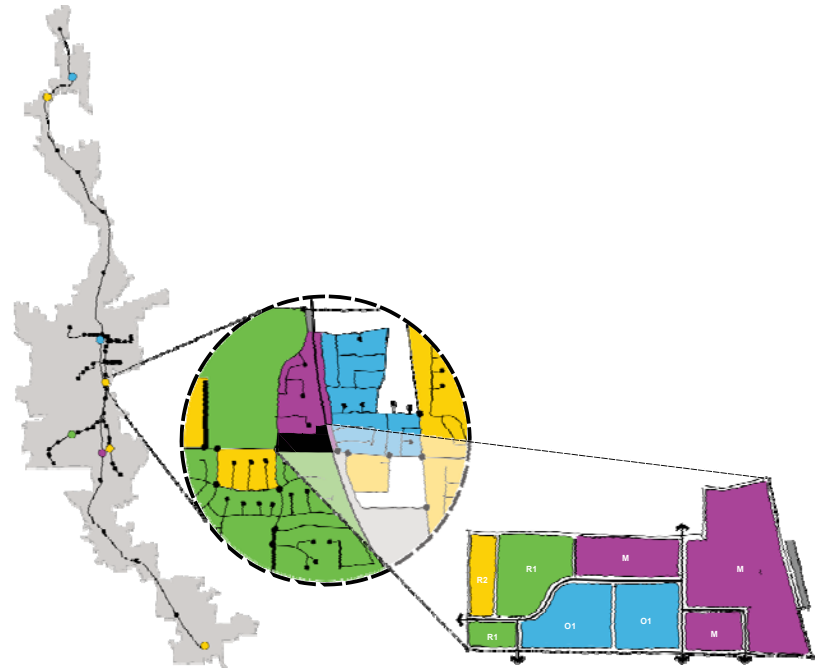




# Planning Stage

## TOD System Analysis

- Measures TOD-readiness
  - Land Availability
  - Municipal Support
  - Accessibility
  - Market Strength
  - Affordable Housing Need\*
- Ranked Scores
  - Overall TOD Score
  - Growth Opportunity
  - Affordable Housing Site Score



## Station Area Plan

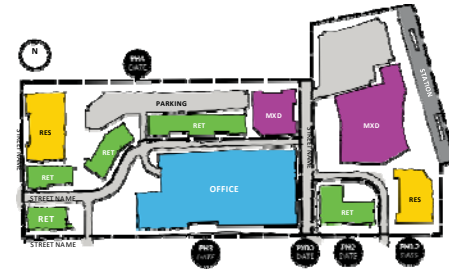
- Shared Regional-Local-UTA vision for the station area
- *Approved by Local Advisory Board & Board of Trustees*



# Implementation Stage

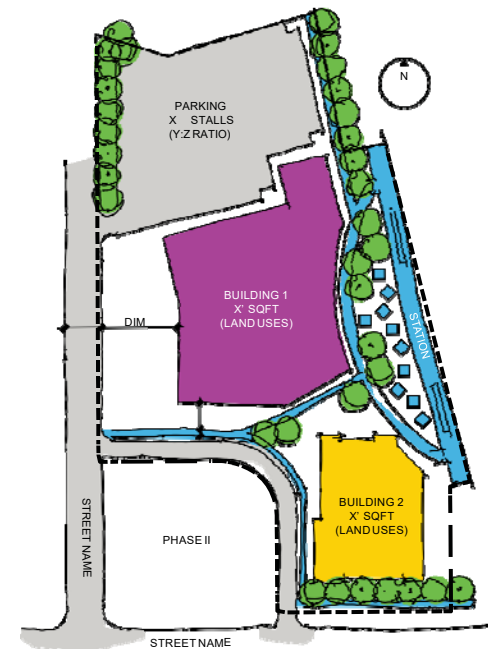
## Concept Layout & Procurement

- *Board approves site selection*
- Developer selected based on criteria derived from Station Area Plan



## Master Plan

- Reviewed based on findings in Planning Stage and TOD Design Guidelines
- Includes provisions for Affordable Housing
- Accompanied by Master Development Agreement
- *Approved by Board of Trustees*



## Site Design & Financial Analysis

- Legal terms and projected cash flows
- *Approved by Board of Trustees*



# Management Stage

## Construction Management

- Mitigate impacts to customers, facilities, and operations

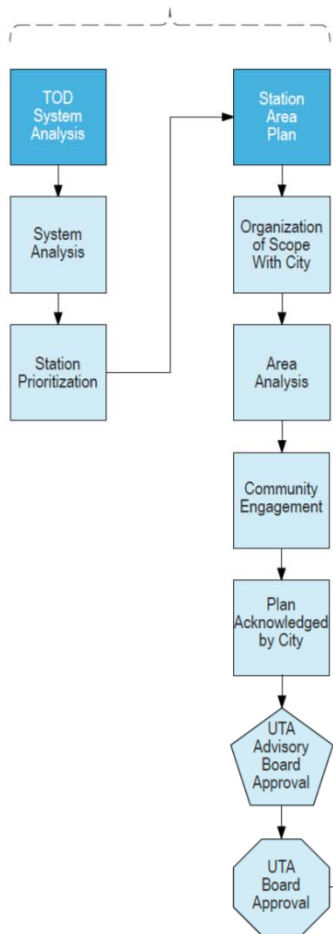
## Property Management

- Maintain transit-critical elements
- Enforce agreements
- *Inform Board of TOD performance metrics in Annual TOD Report*

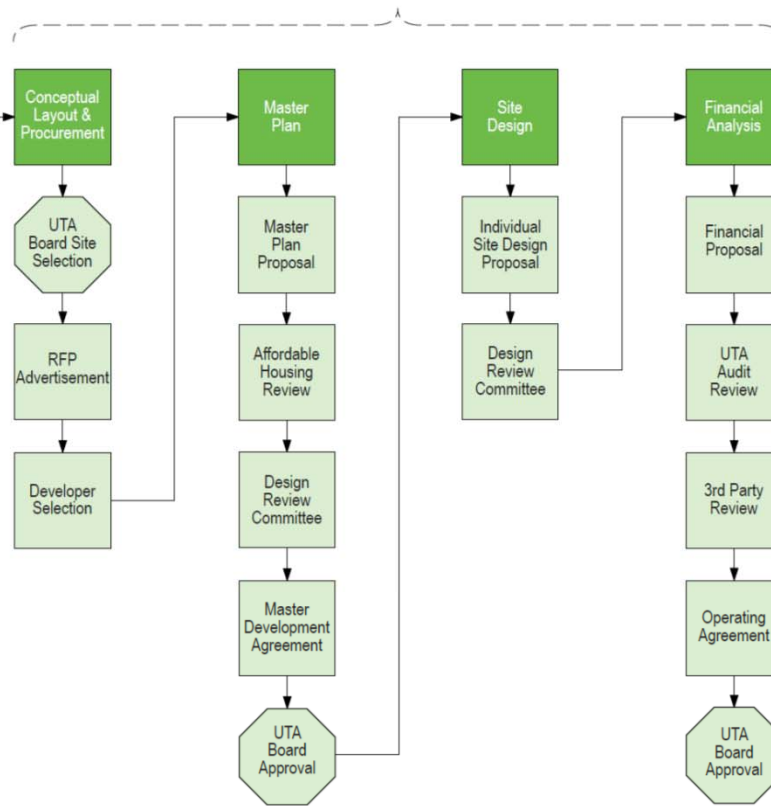


# Processes & Procedures

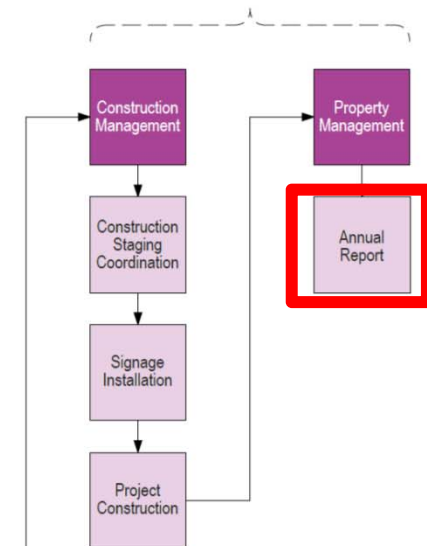
## Planning



## Implementation



## Management



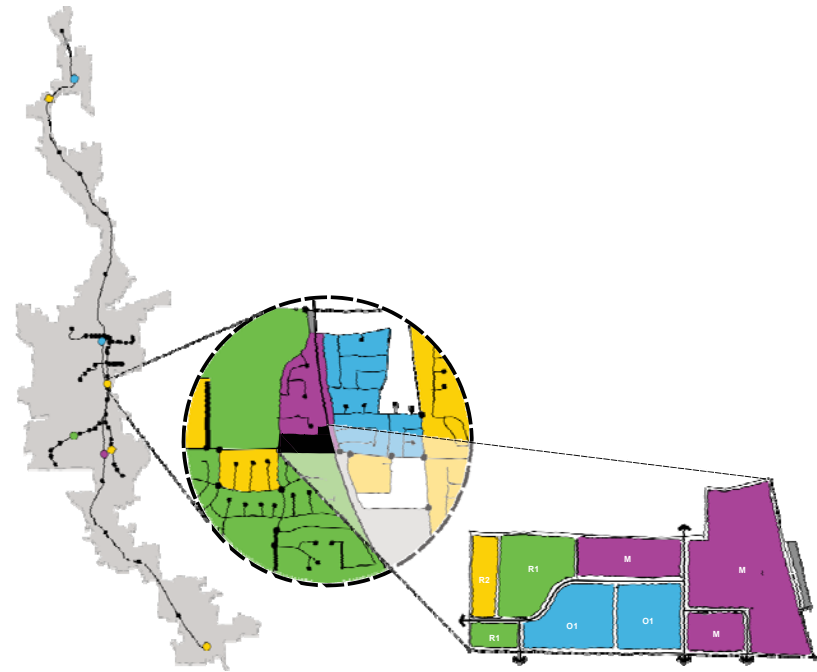
# Local Advisory Board

## Discussion Items:

- Affordable Housing
- TOD Zoning Requirement
- Financial Feasibility Analysis

## Action:

- Review Station Area Plans in February and March



# Board Action

## **Recommendation:**

- Adopt revisions to the TOD Strategic Plan
- Adopt TOD Policy as proposed



# Recommended Action (by roll call)

Motion to approve R2019-01-04:  
Revising Executive Limitations Policy No. 2.2.4 –  
Transit-Oriented Development



# Contracts, Disbursements & Change Orders





# Contract: Weber County/Box Elder County Survey (Meridian Engineering)

- Description and Purpose:
  - Acquire professional engineering services to support the corridor preservation for the FrontRunner extension in Weber and Box Elder counties
- Total Contract:
  - \$554,100



# Recommended Action (by roll call)

Motion to approve



# Change Order: Program Management Services Consultant (WSP USA, Inc.)

- Description and Purpose:
  - Funding for program management and technical services on the 2019 portion of various projects
- Total Change Order:
  - \$3,999,316
- Total Contract:
  - \$20,943,214



# Recommended Action (by roll call)

Motion to approve



# Discussion Items



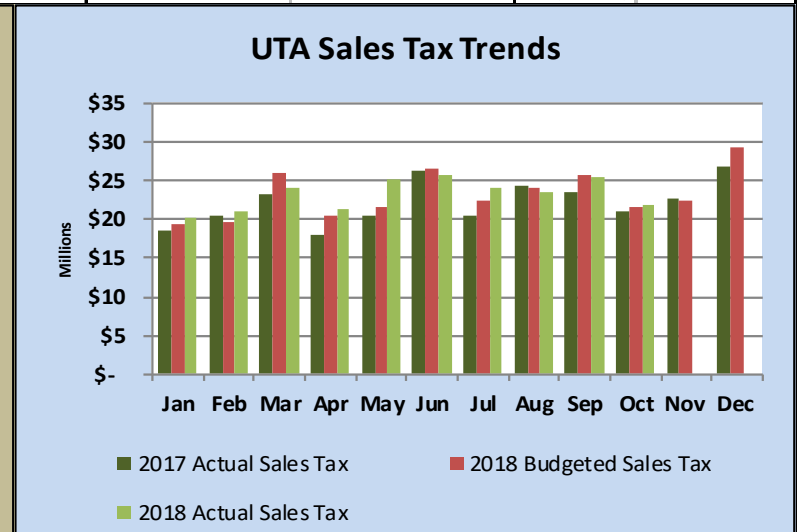
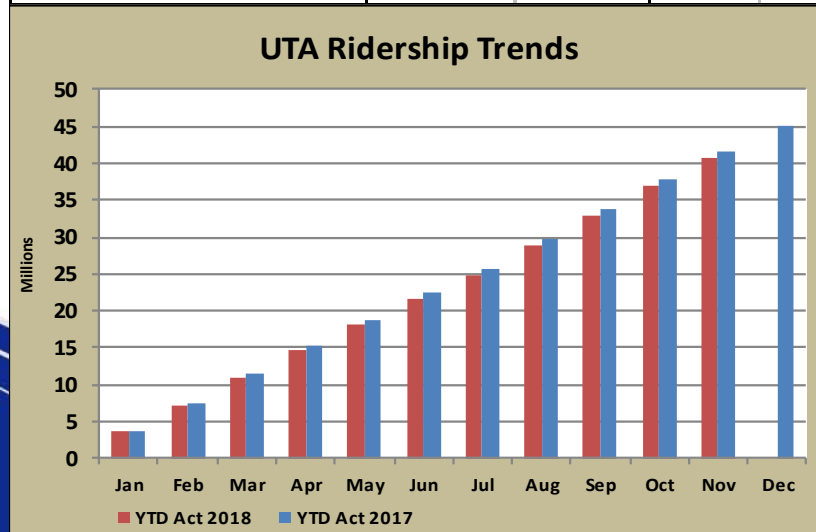
# Financial Dashboard Key Indicators Overview

UTAH TRANSIT AUTHORITY



# November 2018 Dashboard

Financial Metrics	Nov Actual	Nov Budget	Fav/ (Unfav)		YTD Actual		YTD Budget	Fav/ (Unfav)	
				%					%
Sales Tax (October '18 mm \$)	\$ 22.0	\$ 21.7	\$ 0.29	1.3%	\$ 232.2	\$ 227.3	\$ 4.92	2.2%	
Fare Revenue (mm)	\$ 4.6	\$ 4.4	\$ 0.17	4.0%	\$ 47.7	\$ 45.0	\$ 2.71	6.0%	
Operating Exp (mm)	\$ 25.4	\$ 23.2	\$ (2.22)	-9.6%	\$ 249.7	\$ 254.0	\$ 4.34	1.7%	
Investment Per Rider (IPR)	\$ 5.57	\$ 5.13	\$ (0.44)	-8.6%	\$ 4.95	\$ 5.13	\$ 0.18	3.5%	
IPR adj for fuel price	\$ 5.50	\$ 5.13	\$ (0.37)	-7.2%	\$ 4.92	\$ 5.13	\$ 0.21	4.1%	
UTA Diesel Price (\$/gal)	\$ 2.65	\$ 2.20	\$ (0.45)	-20.4%	\$ 2.42	\$ 2.20	\$ (0.22)	-10.2%	
Operating Metrics	Nov Actual	Nov-17	F/ (UF)	%	YTD Actual	YTD 2017	F/ (UF)	%	
Ridership (mm)	3.75	3.78	(0.0)	-0.9%	40.79	41.63	(0.8)	-2.0%	
Alternative Fuels	\$/gal				YTD Actual				
CNG Price (Bus Diesel Equiv rti)	\$ 1.18	Revenue Development (m\$)			\$ 38.11				
Debt Service	Nov Actual	Nov-17	Var	%	YTD Actual	YTD 2017	Var	%	
Debt Service (net mm)	\$ 10.19	\$ 7.97	\$ (2.23)	-27.9%	\$ 106.01	\$ 93.08	\$ (12.93)	-13.9%	



# UTA Ethics Hotline

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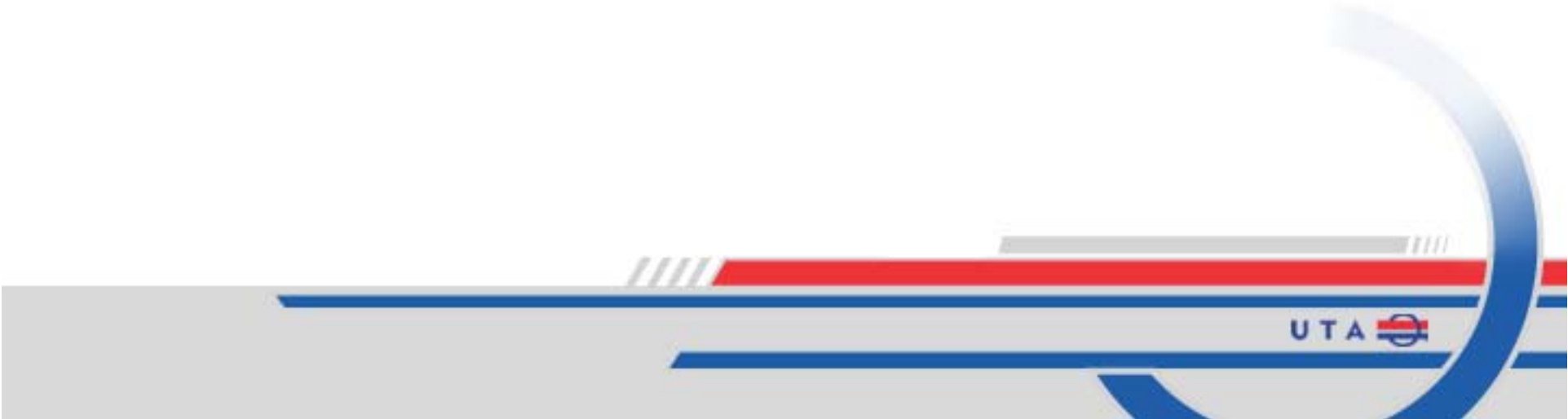






# Anonymous Ethics Hotline

January 23, 2019



UTA 

# Ethics

- Definition of business ethics:

It is about managing ethics in an organizational context and involves applying principles and standards that guide behavior in business conduct. It applies to all aspects of business practices—from how organizations develop, produce, and deliver products and services, to interactions with customers, suppliers, employees, and society. It encompasses human rights; labor and employment practices, such as training, diversity, gender equality, and employee health and well-being; and bribery and corruption. (*International Federation of Accountants*)

- Examples of ethics concerns:

- Conflict of Interest
- Theft and embezzlement
- Bribery and kickbacks
- Falsification of documents
- Violation of company policy and law and regulations

# Internal Reporting Methods

- Report concerns to Ethics Officer via:
  - Ethics Internal Hotline 801-287-4321
  - Email: [ethics@rideuta.com](mailto:ethics@rideuta.com)
  - Link on intranet
  - Verbal
- Other ways to report ethics concerns:
  - Legal
  - Human Resources
  - Civil Rights
  - Manager

# Implementation of anonymous hotline

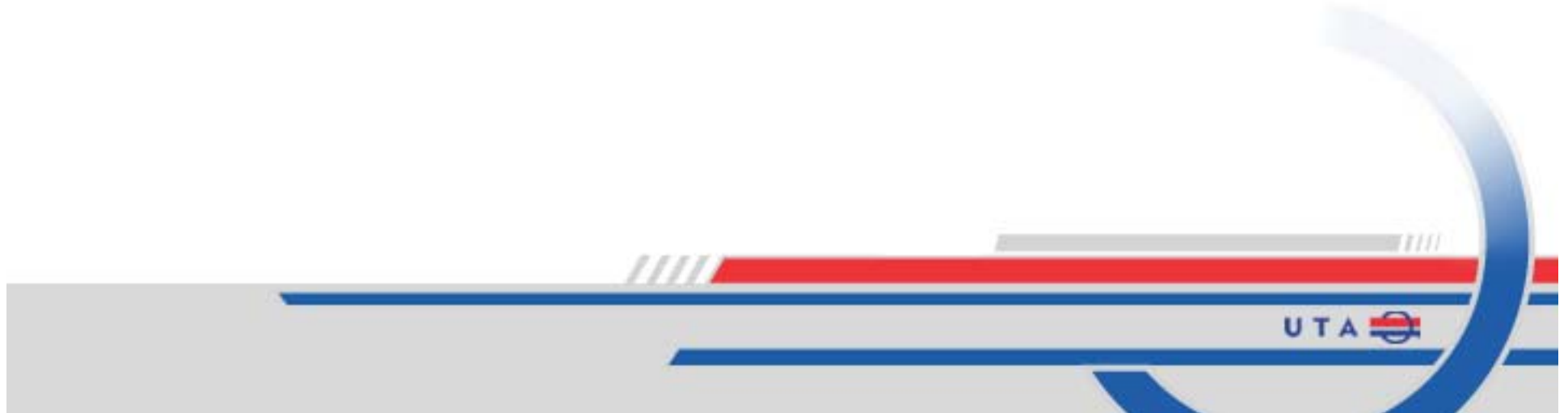
- Lighthouse - Third party service provider
- Agreement signed on 12/18/2018 for \$1,675 per annum
- Service allows for confidential and anonymous reporting by employees
  - Service available 24/7
  - Case Management System in place
- Ways to report a concern:
  - [Website: www.lighthouse-services.com/rideuta](http://www.lighthouse-services.com/rideuta)
  - Phone: 833-940-0009 (English speaking)
  - Phone: 800-216-1288 (Spanish speaking)
  - Email: [reports@lighthouse-services.com](mailto:reports@lighthouse-services.com)
  - Fax: 215-689-3885



## Next steps

- Code of Conduct
- Ethics Hotline Policy
- Employee notification
- Investigation procedure

**Thank you**



# Government Relations Update

UTAH TRANSIT AUTHORITY



# Spike 150 Commission Update

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# Spike 150 Report

**UTA Board of Trustees Meeting**

**January 23, 2019**



## What is Spike 150?

- 150<sup>th</sup> Anniversary Celebration of the Transcontinental Railroad
- May 9-10, 2019
  - Some shoulder events planned
- Several events and re-enactments
- Dignitaries and VIPs



# Background

## Who is Involved?

- Spike 150 Commission



# Background

## Who is Involved?

### Spike 150 Chartered Partners

U.S. Senator Mitt Romney

U.S. Senator Mike Lee

U.S. Congressman Rob Bishop

U.S. Congressman John Curtis

U.S. Congressman Chris Stewart

United States Congress

United States Department of the Interior National Park Service

National Park Foundation

Golden Spike National Historic Site

Governor Gary R. Herbert

Lieutenant Governor Spencer J. Cox

Utah Senator Peter Knudson (District 17)

Utah House Representative Scott Sandall (District 1)

Utah House Representative Ben McAdams (District 4)

Utah Governor's Office of Economic Development

Utah Department of Heritage & Arts

Utah Division of State History

Utah Office of Tourism

Utah Sports Commission

Box Elder County

Salt Lake County

Weber County

Brigham City

Ogden City

Salt Lake City

Tremonton City

Salt Lake Community College

University of Utah

Utah State University

Union Pacific

Chinese Railroad Workers Descendants Association

Golden Spike Association

Golden Spike Foundation

Mormon Tabernacle Choir

Silicon Slopes

Utah Association of Counties

Utah League of Cities and Towns

Utah Museum of Fine Arts

Utah Symphony



## UTA's Involvement

1. Special service requests
  2. Promotional fare
  3. Advertising and promotional requests
- Currently gathering and evaluating all requests
  - Met with officials from the Spike 150 Commission last week, to ensure alignment with their plans



## Next Steps

- Continue to meet internally, based on feedback from Spike 150 officials, to develop overall service plans.
- Further engagement with Spike 150
  - Transportation planning for events
  - Potential extra services include bus, FrontRunner and vans
- Further develop plans for promotional fare
- Working with Box Elder County on bus wraps...



# UTA and Spike 150

## Bus Wrap Example



# Questions/Comments





# Other Business

- a. Next meeting: January 30, 2019 at 9:00 a.m.



# Closed Session

- a. Strategy session to discuss pending or reasonably imminent litigation



# Recommended Action (by acclamation)

Motion to go into closed session



# Closed Session



# Open Session



**Adjourn**

