



**Minutes of the Meeting  
of the  
Board of Trustees of the Utah Transit Authority (UTA)  
held at UTA FrontLines Headquarters located at  
669 West 200 South, Salt Lake City, Utah  
November 6, 2019**

**Board Members Present:**

Carlton Christensen, Chair  
Beth Holbrook  
Kent Millington

Also attending were members of UTA staff, as well as interested citizens and members of the media.

**Call to Order, Opening Remarks, and Pledge of Allegiance.** Chair Christensen welcomed attendees and called the meeting to order at 9:01 a.m. Following Chair Christensen’s opening remarks, the board and meeting attendees recited the Pledge of Allegiance.

**Safety First Minute.** Chair Christensen yielded the floor to Sheldon Shaw, UTA Acting Safety & Security Manager, for a brief safety message.

**Public Comment Period.** No public comment was given. It was noted that online comment received for the meeting was distributed to the board prior to the meeting and will be included as an appendix to the minutes of the meeting.

**Approval of October 30, 2019 Board Meeting Minutes.** A motion to approve the October 30, 2019 Board Meeting Minutes was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously.

**Agency Report.** Carolyn Gonot, UTA Executive Director, summarized the work associated with Phase 2 Amendment 11 – Sandy Multi-Use Path Reinforced Concrete Box on the TIGER grant project. She reminded attendees that the executive director was previously given authority

through board action to execute Phase 2 construction amendments for the grant as long as the amendments stay within the project budget.

Ms. Gonot also spoke about her participation in the Utah Clean Cities clean air event at the Utah State Capital earlier in the week.

**R2019-11-01 Resolution Approving the Title VI Fare Equity Analysis for the MAX Line Ticket Vending Machine Removal.** Andrew Gray, UTA Civil Rights Compliance Officer – Title VI & DBE, was joined by Lorin Simpson, UTA Regional General Manager – Salt Lake Business Unit, and Monica Morton, UTA Fares Director. Staff explained that it would like to eliminate ticket vending machines (TVMs) along the 35M (MAX) route and reviewed the Title VI analysis associated with the removal. Discussion ensued. Questions on cash payments, communication to customers regarding the TVM removal, access to translation services, timeline for removal, preferred fare payment media, and advertisement of accepted fare media were posed by the board and answered by staff.

A motion to approve R2019-11-01 was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously, with aye votes from Trustee Holbrook, Trustee Millington, and Chair Christensen.

#### **Contracts, Disbursements, and Grants.**

**Disbursement: Light Rail Parts (Siemens Mobility).** Bob Biles, UTA Chief Financial Officer, described the disbursement, which authorizes payment of invoices generated using UTA’s forecasted inventory for light rail parts. Discussion ensued. A question on identifying a mechanism for an annual approval for this type of expenditure was posed by the board and answered by Mr. Biles.

A motion to approve the disbursement was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously.

**Pre-Procurements.** Todd Mills, UTA Senior Supply Chain Manager, stated the agency intends to issue requests for proposal on the following:

- i. New design bus stop signs
- ii. Contracted paratransit services in Utah, Box Elder, Weber, and Davis counties

**New Design Bus Stop Signs.** Mr. Mills was joined by G.J. LaBonty, UTA Manager of Customer Experience. Mr. LaBonty displayed a proposed bus stop sign. Discussion ensued. Questions on feedback from the Committee on Accessible Transportation,

options in signage to assist the blind, company contact information included on the signs, sign size, and replacement of existing signs were posed by the board and answered by staff.

**Contracted Paratransit Services in Utah, Box Elder, Weber, and Davis Counties.**

Mr. Mills explained the intent to procure paratransit services under a two-year contract with six one-year extension options. Questions on the length of the term and ability to terminate the contract were posed by the board and answered by Mr. Mills.

**Grant: Pilot Program for Transit-Oriented Development Planning (Federal Transit Administration).** Mary DeLoretto, UTA Acting Chief Service Development Officer, spoke about a grant opportunity to provide funding for comprehensive station area planning work associated with a Capital Investment Grant-eligible capital project, new fixed guideway project, or core capacity improvement. UTA intends to apply for grants for 1) planning work from Provo to the Springville, Spanish Fork and Payson future stations and 2) potential new stations in Draper City and Lehi City along the Point of the Mountain corridor. Discussion ensued. A question on the application timeline was posed by the board and answered by Ms. DeLoretto.

**Service and Fare Approvals.**

**Fare Contract: Fidelity Investments ECO Pass.** Ms. Morton requested approval of a standard ECO pass contract with Fidelity Investments. Discussion ensued. A question on changes from the previous contract was posed by the board and answered by Ms. Morton.

A motion to approve the fare contract was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously.

**Fare Contract: Salt Lake County ECO Pass.** Ms. Morton requested approval of a standard ECO pass contract with Salt Lake County.

A motion to approve the fare contract was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously.

**Fare Contract: Wage Works ECO Pass.** Ms. Morton requested approval of a standard ECO pass contract with Wage Works. Discussion ensued. A question on price points for the contracts presented in today's meeting was posed by the board and answered by Ms. Morton.

A motion to approve the fare contract was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously.

#### **Discussion Items.**

**Pension Committee Update.** Trustee Millington summarized the report given by Cambridge Associates to the UTA pension committee on the agency's pension portfolio. He also spoke about information on the pension financial statements provided by Advance CFO. Trustee Millington reported the fund weathered the 2018 fourth quarter downturn and is doing well. Discussion ensued. Questions on retirement contribution rates and adequacy of funds contributed by the agency to pension savings were posed by the board and answered by Trustee Millington and Mr. Biles.

**Ski Bus Contract Pricing.** Ms. Morton was joined by Mr. Simpson and Andres Colman, UTA Regional General Manager – Mt. Ogden Business Unit. Staff delivered a presentation on the background of ski service, resolution passed by the previous board authorizing pricing for ski service, contract types used with resorts, revenue received through contracts, operating costs, challenges and opportunities associated with ski service contracts, and recommendations for 2019-2020 ski season agreements. Discussion ensued. Questions on ski service ridership, service in Davis County, and start dates for 2019 ski service were posed by the board and answered by staff.

#### **Other Business.**

**Next Meeting.** The next meeting of the board will be on Wednesday, November 20, 2019 at 9:00 a.m.

**Adjournment.** The meeting was adjourned at 10:03 a.m. by motion.

Transcribed by Cathie Griffiths  
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*This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials, audio, or video located at <https://www.utah.gov/pmn/sitemap/notice/567903.html> for entire content.*

*This document along with the digital recording constitute the official minutes of this meeting.*

## **APPENDIX**

### **Online Public Comment to the Board of Trustees of the Utah Transit Authority (UTA) Board Meeting November 6, 2019**

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**Received November 5, 2019 from George Chapman:**

I encourage the Board to recognize that drivers are paid less than living wage in SLC (\$17.77/hr for 30% housing a few years ago) and the Board should plan for a minimum of \$20 an hour for drivers. UTA has a 50% turnover of drivers in the first year. That should be the focus of the next budget.

I am concerned about the perception that is being pushed that the SLC bus service expansions are exceptional. 1 to 3% increase for weekdays is not exceptional. Weekend increases for route 9 is a percentage instead of a number and that is important since route 9 did not used to have Sunday service. It is like saying DUIs in Sugar House are up 900%. That statement means nothing without the real numbers.

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